Instructions for Logging On to ERS

1. Go to http://www.ers.state.tx.us/login/
2. Click on the brown "MY ACCOUNT INFO" button.
3. On the next screen you can either click on the "Register now" link, or the "Register for your ERS OnLine account" link. Either works.
4. On the next screen, click on the yellow "Register" button in order to create a user name and password.
5. The next screen will ask you to verify your contact information.
6. Now you can click on "Post-Hire Change" located at the top right of the screen under "My Insurance Information."

7. After clicking "Post Hire Change" you will need to click the yellow schedule and prepare activity button.
8. After you have entered your elections you can check your coverage by going to the Benefits Summary. You will want to change the date to the first of the following month and click the yellow "Go" button in order to view your benefits. In order to see your health coverage, you will want to change the date to the first of the month in which health coverage begins (1st of the month following the 90th day of employment).

ERS Customer Service: 877-275-4377